The Florida Corrections Accreditation Commission met on Tuesday, October 30, 2007. Its first order of business was to review and grant reaccredited status to the Okaloosa County Department of Corrections, the Santa Rosa County Sheriff’s Office Department of Detention, and the Hardee County Sheriff’s Office Detention Division.

Chairperson Harvey recognized the Commission’s newly appointed Commissioners -- Director Gordon Bass (Jacksonville Sheriff’s Office) and Major Pat Tighe (St. Lucie County Sheriff’s Office).

Five agencies have signed FCAC contracts for initial accreditation: Walton County Department of Corrections, Nassau County Sheriff’s Office Jail and Detention Facility, Lee County Pretrial Services, Volusia County Justice Center, and the Miami-Dade Corrections and Rehabilitation Pretrial Services.

The Commission created a committee consisting of FCAC staff and Commissioners Bass and Tighe to review the potential development of standards relating to legal accessibility for deaf and hard of hearing in local jails.

The Nominating Committee has received four resumes from Jail Administrators interested in filling the two upcoming Commission vacancies. (Commissioners Michael Tidwell and Commissioner Bob Seaman reach their term limits in February 2008). The Committee is scheduling phone interviews with the four candidates and will announce recommendations at the February meeting.

The FCAC Awards Committee is accepting nominations for the award nomination forms for Accreditation Manager of the Year, Assessor of the Year, and the Distinguished Service Award. The committee will meet at the February 2008 conference to vote on the award recipients for presentation of the awards at the Commission’s annual awards luncheon in June 2008.

The FCAC is moving its corporate office address to the Florida Accreditation Office in Orlando.

The Commission is celebrating its 10th Anniversary during the February conference. A reception is scheduled for Monday evening from 5:30 to 7:00 P.M., and a luncheon, which is graciously hosted by the FLA-PAC is scheduled for Tuesday from 12:00 to 1:30 P.M. All FLA-PAC members are invited to attend both events.

The Florida Accreditation fall conference was held the last week in October in Maitland at the Sheraton Orlando North and was hosted by the members of the following agencies: Altamonte Springs PD, Maitland PD, Seminole County SO, Casselberry PD, Winter Park PD, Oviedo PD, Winter Springs PD, Orlando PD, Lake Mary PD and Sanford PD. Florida Accreditation would like to extend its heartfelt thanks to FLA-PAC, the host agencies and all of the volunteers who made this conference exceptionally fun and productive!

On Wednesday, October 31, the Commission for Florida Law Enforcement Accreditation, Inc. reviewed and accredited two new agencies, and reaccredited 15 agencies. The two agencies receiving initial accreditation at this conference
were the Lake County Sheriff’s Office and the Palm Bay Police Department. The 15 agencies receiving reaccredited status were:
Largo Police Department, Orange County Sheriff’s Office, Citrus County Sheriff’s Office, Port Orange Police Department, Palmetto Police Department, Santa Rosa County Sheriff’s Office, Clermont Police Department, Collier County Sheriff’s Office, Miami-Dade Police Department, Cape Coral Police Department, Boynton Beach Police Department, Juno Beach Police Department, Lake Worth Police Department, Delray Beach Police Department, and Port St. Lucie Police Department. Congratulations to all of these outstanding agencies for their success and commitment to a philosophy of excellence.

Other Commission business included the announcement of a new accreditation program in development for the state Inspectors General Investigations function. CFA hopes to roll out this program by late 2008. Other news: the new Florida Accreditation Office is complete and ready for visitors! The mailing address and phone numbers remain the same. Coming soon to the website will be a new feature called “Innovations”. This site will serve as a repository for all of the innovative ideas agencies come up with for outreach to their communities, more efficient processes to handle routine tasks, training solutions, etc. There will be a description of the innovation and a link to the agency to obtain more information. This will be an ongoing feature that will evolve over time. Look for the announcement!

CFA presented outgoing Commissioner Jeff Dawsy with a plaque for his seven years of dedicated service to the Commission and Florida’s accreditation process. Even though he will no longer be a Commissioner, he pledged his continuing support. Replacing Commissioner Dawsy will be Sheriff Bob Hansell from Osceola County. His first meeting as a Commissioner will be at the February meeting. Also receiving a plaque for service to the Commission as Chair for 2007 was Commissioner Chuck Rinehart. The new Chair for 2008 is Commissioner Peter Paulding, Chief of the Gulf Breeze Police Department. The Vice Chair responsibilities will be handled by Commissioner Ken Mascara, Sheriff of St. Lucie County.

The Commission voted to approve the sites and dates for the 2008 conferences. They will be: February 19 - 20, 2008 at the Belleview Biltmore in Clearwater; June 10 – 11 at the Coral Springs Marriott; and, October 7 – 8 at Plantation Inn in Crystal River. Please check the website (www.flaccreditation.org), for more information on training and conferences for the Commission for Florida Law Enforcement Accreditation, Inc. and the Florida Corrections Accreditation Commission, Inc.

**FAQ’s**

**Q.** I am working on my reaccreditation. What time frame do my proofs need to cover?

**A.** Your proofs need to reflect the period of time from assessment to assessment which is normally three years of proofs. If an extension is granted for any reason, proofs must still reflect the time frame of assessment to assessment, which will cover more than the three years.

**Q.** Why does the annual report have an attachment listing only certain standards?

**A.** The annual report has a list of all “time sensitive” standards attached. This list requires the Accreditation Manager to confirm the compliance efforts for individual standards having required time frames. The annual report is due on the anniversary of your accreditation date.

**Q.** Where can I find a list of assessors for my mock assessment?

**A.** The current Assessor lists are maintained in the Florida Accreditation Office. Contact your Program Manager if you need assistance.
Please Join Us for the 10th Anniversary Celebration of the Florida Corrections Accreditation Commission

Reception
Monday, February 18th ~ 5:30 pm until 7:30 pm

Luncheon
Tuesday, February 19th ~ 12:00 pm until 1:30 pm

Bellevue Biltmore Resort & Spa
Clearwater, Florida
The SRIC met on Monday, October 29th and reviewed 33 submissions, which resulted in the following results/recommendations (Change notices can be downloaded from the FCAC website www.flaccreditation.org):

**CORRECTIONS STANDARDS:**

4.24 M – The standard statement is revised as follows: “A written directive requires each full-time employee, with exceptions noted, receive a written annual performance evaluation. The directive shall include the following:” The bullets and the Proofs of Compliance remain the same. The following Assessor Guideline is added: “The CEO may make exceptions for Senior Management, Command and Executive Level staff.” The compliance keys remain the same.

9.08M – In keeping with technological advancements and recent revision to a comparable FMJS standard, Bullet “M” is revised as follows: “Written, or electronically captured, inventory of items taken from inmate;”

**PRETIAL stAndArds:**

1.06M – Verbiage is added to the standard to clarify that training must be documented. Also, an Assessor Guideline is added which states that training provided to meet the requirements of Standard 1.07M may count toward the 40-hour training.

2.07M – Verbiage is added to clarify that an agency “must have access to” the required information listed in bullets A thru N.

2.09M – Bullet B is amended to address “Court appearance rate” rather than “Failure to appear rate”.

2.12 – This standard is amended to require satisfaction surveys of the judiciary in the service area rather than the entire judicial circuit.

2.13 – This standard is now mandatory and a conditional standard. These modifications require that any pretrial agency conducting defendant substance abuse testing must comply with the standard.

2.14M – The bullets have been modified to clarify which data must be collected and analyzed.

3.04M & 4.02M are renumbered as follows: 3.04M is changed to 4.03M and standard 4.02M is renumbered to 3.04M. These changes place required certifications in the appropriate chapters.

3.07M - This standard is now a conditional standard which requires evaluations of post-first appearance defendants only when the parent organization of the pretrial services function is responsible for housing the defendant.

4.03M – This standard is renumbered to 4.02M to maintain a chronological order of events in this chapter.

5.02M – “A supervising official” is replaced with “Employee with pretrial service responsibility” to clarify the appropriate authority responsible for signing an acknowledgement that conditions of release have been explained to the defendant.

5.08M – An assessor guideline is added to allow for maintenance of case notes in hard copy or electronic formats.

Theroughed 9 submissions, which resulted in the following results/recommendations:

4.03 M – modified to read: A directive requires successful completion of the Florida Basic Recruit Training Program, or its equivalent, prior to assignment in any capacity in which a sworn member is allowed to carry a firearm or is in any position to make an arrest.

4.06M – bullet A modified to read: “Review, inspection, and approval of all firearms by a qualified firearms instructor or armorer, prior to carrying;”

modified compliance key #2 quantities to: Sampling (initial), Sampling 3YD (reaccred)

Modified compliance key #4 to read: “Request to carry a personal firearm, e.g., letter, memo, etc., if applicable.”

Modified compliance key #5 to read: “Documentation demonstrating removal of unsafe firearms.”

5.05M – added bullet d: Annual Dart-Firing Stun Gun training in accordance with Florida Statute;” and renumbered remaining bullets, modified new bullet e: “Biennial less-lethal weapon training (for weapons other than the Dart-Firing Stun Gun); and”

15.01 – modified compliance key #2 to read: “Documentation of job relatedness and nondiscrimination.”

17.12 – modified bullet c to read: “A documented unannounced annual inventory of narcotics used for canine training is conducted as directed by the agency’s CEO.” and added assessor guideline “Inventory - The act or process of cataloging through a full or partial accounting, as defined by the agency, of the quantity of goods or materials on hand.”

Modified compliance key #3 to read: “Annual inventory documentation.” and deleted Accreditation Manager note.

34.08M – modified bullet f to read: “Periodic internal audits.” and deleted Assessor Guideline.

34.13M – modified bullet c to read: “An annual review to verify only authorized members have access.” and modified Assessor Guideline to read: ” Systems administrators may conduct the review of the system.”

36.02M – bullet c added to comparative compliance list.

Glossary definition of inventory modified to read: “The act or process of cataloging through a full or partial accounting, as defined by the agency, of the quantity of goods or materials on hand, unless a standard specifically allows for a partial accounting.”

The full CFA Change Notice 4.0.11 may be found on our website, www.flaccreditation.org.
Judge Keith Cary is a fourth generation native of Lee County, Florida. His family settled in Lee County at the turn of the twentieth century operating a sawmill and starting a cattle ranch. Judge Cary’s family has been in the cattle business in Lee County for over eighty years.

Judge Cary attended the University of South Florida in Tampa and graduated with a degree in Business Administration. He was a member of the Phi Kappa Phi Honor Society. He obtained his law degree from the Cumberland School of Law of Samford University. After law school, Judge Cary returned to Lee County in 1978 and began his law practice as an Assistant State Attorney for the Twentieth Judicial Circuit. He then entered the private practice of law at the firm of Gerald, Cary & Duncan. In 1988 Judge Cary was elected as a Lee County Court Judge and served for 11 years, during which time he was a member of the Board of Directors of the Florida Conference of County Court Judges and served as Administrative Judge for County Court for six years.

In 1999 Judge Cary was appointed by Governor Jeb Bush to the position of Circuit Judge for the Twentieth Judicial Circuit of Florida. At the time of his appointment he transferred to become the Presiding Circuit Judge for Hendry and Glades Counties. He served in this position until 2004. Judge Cary is currently the Administrative Circuit Judge for Lee County. Judge Cary was appointed by the Florida Supreme Court to serve as a member of the Florida Delphi Based Weighted Caseload Management Project. He was also appointed to serve on the Supreme Court Work Group on Emergency Planning.

Judge Cary is active in community events. He has served on the Board of Directors of the Fort Myers Kiwanis Club and is currently Deputy Director of the Edison Festival Grand Parade of Light. He lives in Alva, Florida with his wife, Robbi and their three sons.

Tommy Seagraves was born and raised in Nassau County. He attended and graduated from Fernandina Beach High School. He currently resides in Fernandina Beach with his wife Elizabeth Bunch Seagraves. They have three daughters Heather, Tiffany and Ashlee. Tommy serves on the Board of Directors of Micah’s Place (a shelter for victims of domestic violence). He is an active member of Springhill Baptist Church where he serves as a Sunday School Teacher to fourth grade children.

Tommy is a graduate of the F.B.I. National Academy. He also served in the United States Air Force Reserve and received an Honorable Discharge. He is a graduate of the Northeast Florida Criminal Justice Center where he earned his Certification in Corrections. Tommy earned his Basic Law Enforcement Certification through Lake City Community College. He has received training through the Florida Sheriffs Association for Collective Bargaining, Legislative Issues, Jail Management and other Sheriff’s Office Operational Procedures. He earned a Certificate of Criminal Justice Education through the University of Virginia with numerous Department of Justice Training curriculum courses.

Tommy has served the citizens of Nassau County for the past 21 years as an employee of the Sheriff’s Office. He held the rank of Colonel and served as Under Sheriff for three years. His leadership provided direction over every division of the Sheriff’s Office. His previous assignments also included Narcotics Commander and Marine Unit Supervisor. Previously, he was the Major of Corrections (Jail Administration), Lieutenant of Patrol, Sergeant of Criminal Investigations, Sergeant of D.A.R.E. and School Resource Officer. Tommy has also been a S.W.A.T. Team member, a K-9 Officer and Neighborhood Watch Officer. Sheriff T.L. “Tommy” Seagraves was officially sworn into the office as Sheriff of Nassau County on January 4th 2005.
Congratulations to The Agencies Accredited and Reaccredited at the Maitland Conference!

- Largo Police Department
- Orange County Sheriff’s Office
- Citrus County Sheriff’s Office
- Port Orange Police Department
- Palm Bay Police Department
- Palmetto Police Department
- Santa Rosa County Sheriff’s Office
- Clermont Police Department
- Collier County Sheriff’s Office
- Miami-Dade Police Department
- Cape Coral Police Department
- Boynton Beach Police Department
- Juno Beach Police Department
- Lake Worth Police Department
- Delray Beach Police Department
- Port St. Lucie Police Department
- Okaloosa County Department of Corrections
- Santa Rosa County Sheriff’s Office Department of Detention
- Hardee County Sheriff’s Office Detention Division

CFA Agencies • FCAC Facilities

At the October 2007 CFA meeting during accreditation week in Maitland, the Commissioners voted to approve the development and implementation of a new accreditation program for the Inspectors General (IG) Investigation function. The Governor’s Chief Inspector General, Melinda Miguel, approached CFA late in 2006 about the possibility of developing an accreditation program that would provide professional credentialing as well as uniform practices and procedures for this important component of the IG function. A committee comprised of CFA staff and representatives from the IG community was formed to develop a feasibility report. This report was presented to the Commissioners in October and resulted in a favorable vote to proceed with the development of the program. The Inspectors General are a highly professional addition to the Florida public safety accreditation family and we urge you to introduce yourself at the next meeting and make them feel welcomed!

You can find both Sheriff’s biographies on our website www.flaccreditation.org