The Florida Corrections Accreditation Commission, Inc., met on June 10, 2008. The first order of business was to grant accreditation to the Volusia County Pretrial Services Unit, the Nassau County Sheriff’s Office Detention Facility, and to grant reaccreditation to the Orange County Corrections Department.

Congratulations to the FCAC 2007 Awards Winners! The 2007 Accreditation Manager of the Year is Sergeant David Gray of the Seminole County Sheriff’s Office, John E. Polk Correctional Facility, the Assessor of the Year is Ms. Wanda White of the Escambia County Sheriff’s Office, and the Distinguished Service Award Recipient is Sergeant Juliane Day of the Sumter County Sheriff’s Office. The award recipients were recognized at a luncheon on Tuesday, June 10, which was sponsored by the FLA-PAC.

Commissioner John Davenport, Charlotte County Sheriff, and Commissioner Tammy Waldrop, with the Palm Beach County Sheriff’s Office, submitted their resignations to the Commission. Both Commissioners Davenport and Waldrop have been valuable assets, and the Commission has benefited greatly from their knowledge and experience. The replacement for Commissioner Davenport is Lake County Sheriff Gary Borders, appointed by the Florida Sheriff’s Association, and the replacement for Commissioner Waldrop will be nominated by the FCAC Nominating Committee, with selection by the full Commission. Interested parties may send their resumes to the Florida Accreditation Office for consideration to the command-level staff position. New Commissioners will be introduced at the October 7 business meeting.

The Commission continues to address standards dealing with legal system accessibility for deaf and hard of hearing individuals in local jails. Several standards were submitted to the Standards Review and Interpretation Committee (SRIC) for consideration. These standards were tabled for further research and review by staff.

Director Bob Dale, Office of Research and Planning, and Bureau Chief of Quality Assurance John Crisswell of the Florida Department of Juvenile Justice (DJJ) addressed the Commission during the Executive Workshop asking FCAC to consider assisting in developing standards and an accreditation program for the DJJ. Staff will conduct research and meet with...
members of the DJJ to discuss the program.

Executive Director Bogart requested a leave of absence beginning August 1, 2008. Effective on that date, Program Manager Debbie Moody will assume duties of Acting Executive Director. We expect this transition to be transparent to the facilities we serve, if you have any questions or concerns, please feel free to contact any FCAC staff member.

**COMMISSION FOR FLORIDA LAW ENFORCEMENT ACCREDITATION**

The Florida Accreditation summer conference was held June 9-13 at the Marriott Resort in beautiful Coral Springs. Attendees were extremely fortunate to have a large number of agency hosts including: Coral Springs Police Dept., Broward County Sheriff’s Office, Lighthouse Point Police Dept., Lauderdale Police Dept., Ft. Lauderdale Police Dept., Davie Police Dept., Margate Police Dept., and the F.B.I. Florida Accreditation would like to extend its heartfelt thanks to the FLA-PAC, the host agencies, and all of the volunteers who made this conference so outstanding.

On Wednesday, June 11, the Commission for Florida Law Enforcement Accreditation, Inc. (CFA) reviewed and accredited two new agencies, and reaccredited 13 agencies. CFA is excited and pleased to announce the names of the agencies receiving initial accreditation at this conference – the Orange Park Police Department and the Highlands County Sheriff’s Office. The agencies receiving reaccredited status are: Winter Haven PD, Sumter Co. SO, Panama City PD, Fort Walton Beach PD, Fernandina Beach PD, Gulf Breeze PD, St. Johns Co. SO, Palm Beach PD, Davie PD, St. Lucie Co. SO, Vero Beach PD, Lauderdale PD, and Daytona Beach Shores Public Safety Dept. Congratulations to all of these outstanding agencies for their success and commitment to a philosophy of excellence.

Each June CFA looks forward to celebrating the people who are the heart and soul of this program – the Accreditation Managers and Assessors without whose tireless dedication the Commission could not operate. Through the generosity of the FLA-PAC, a luncheon is held on Wednesday for the CFA honorees. For 2007 the CFA Accreditation Manager of the Year is Mr. Peter Marcus, Edgewood Police Department, and Assessor of the Year is Assistant Chief John Dean, University of North Florida Police Department. Congratulations to these outstanding winners.

Florida’s Accreditation Commissions are acutely aware of the issues public safety and corrections agencies will be facing with the significant reduction in financial resources brought about by the passage of Amendment #1. In keeping with Florida Accreditation’s commitment to a proactive response to any issue concerning its clients, CFA formed a joint task force in February - the Process Review Task Force (PRTF). The PRTF’s mandate is to review all of the accreditation processes from onsite assessment to final report, to ensure the accreditation community is getting the most efficient, cost-effective state accreditation programs possible. Commissioners from Florida Corrections Accreditation Commission (FCAC) – Commissioner Susan Burdette and Commissioner Susan Jeter, and CFA Commissioners Chief Curt Willocks, and City Manager Jack Schluckebier joined staff in the first review in March. Subsequently, CFA Commission Chair, Chief Peter Paulding mailed a memorandum to all Florida law enforcement CEOs soliciting suggestions for further review. The response has been significant.

Additional solicitation for suggestions and comments came in the form of a Town Hall meeting at the June conference. This meeting was open to all conference attendees and was held on Tuesday evening, June 10. There was a tremendous turnout, with several accreditation professionals taking time to offer suggestions on streamlining the accreditation process. Staff recorded these comments and will ensure the PRTF has them before their next meeting September 8. In addition, three Accreditation Managers: Wanda White from Escambia County Sheriff’s Office, Bob Brongel from the Florida Department of Insurance, and Dianne Hill from Hernando County Sheriff’s Office, were selected to be on a sub-committee to gather additional suggestions from agencies throughout Florida and present them to the PRTF.

One change that the CFA Commission elected to implement immediately is the elimination of the Chapter Review Summaries from the assessment final report. If an agency has something of significance to report regarding the standards, the assessment team will include it. Staff determined that eliminating this section from the final report will shorten the report by at least 50%, without diminishing the report’s value.

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Pictured L to R: Commissioner Curt Willocks, Accreditation Manager of the Year Peter Marcus, and Assessor of the Year John Dean.
Other Commission business included an update on the Inspectors General (IG) Investigations function accreditation program. The Florida Accreditation staff met with the Inspectors General representatives once in March at the office, and seven times with teleconferencing. The result is a complete and thorough review of the draft Standards. The next step is for the IG community to review the changes and sign off on the standards; the CFA team and members of the Inspectors General team are working on different parts of the standards manual. CFA’s goal is to have a finished product to present to the Commissioners at the October meeting for their approval. A roll out of this new program is anticipated for January 2009.

CFA welcomed its newest Commissioner replacing retiring Chief Chuck Rinehart from Punta Gorda, Chief Ken Pachnek of the Lauderhill Police Department. CFA welcomes Chief Pachnek in this new role!

The next conference will be at the Plantation Inn at Crystal River, October 6 – 10. Please join your Florida Accreditation Team!

Chief Peter Paulding is the Chair of the Commission for Florida Law Enforcement Accreditation, Inc. (CFA), and an award winner! The Florida Police Chiefs Association (FPCA) conducted their summer training conference in June at the beautiful PGA Resort and Spa in Palm Beach Gardens. At the closing banquet on Wednesday evening, FPCA Past President Chief Nolan McLeod presented Commissioner Paulding with the Director’s Choice Award. The award is presented to a member who demonstrates exceptional performance and/or support and advancement of the law enforcement profession. This is the second time Commissioner Paulding won FPCA’s Director’s Choice Award, the first time was in 2005.

Chief Paulding has been a law enforcement officer since 1972. He holds a Master of Science Degree in Public Administration. He began his career in Plymouth, Massachusetts and retired as Chief of Police from Grafton, Massachusetts in 2001. In 2001 Chief Paulding was hired as the Chief of Police in the Gulf Breeze Police Department (GBP). The GBP is the first law enforcement agency in the panhandle to be accredited by the Commission for Florida Law Enforcement Accreditation and has also achieved National Recognition status from Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). GBP has been CFA accredited for nine years.

Chief Paulding has been active and engaged in the Florida Police Chiefs Association as a member, during his tenure as a District Director and in his position as a Vice President. His involvement does not rest on past achievements but a continual quest for excellence in law enforcement practices and management for the citizens of Florida.

This past year Chief Paulding:

- Completed the mentoring project and finalized the process that resulted in the acceptance of the Florida State Chapter within the FPCA by the International Association of Chiefs of Police.
- Spearheaded the Ad Hoc Tax Reform Committee attending tax reform meetings on behalf of the FPCA across the state.
- Chief Paulding offered a method to streamline and make more effective a statewide warrant management system which would be mandated by legislation. Following that recommendation he was tasked to chair a committee to assess the current status of warrant management in the State of Florida. The work was presented by way of a white paper to the FPCA Board. Following that he was tasked by the Association President to represent the FPCA with a statewide stake holders working group on Warrant Management Reform.
- Chief Paulding represented the FPCA at the House Committee considering red light camera legislation and testified before the Committee on the experience of the City of Gulf Breeze with red light cameras. The Committee voted unanimously in favor of this legislation.
- Represented the FPCA and was a presenter at the Governor’s Hurricane conference giving an overview of the FPCA Statewide Disaster Task Force successes. He has filled this role for the FPCA for the past three years.

In 2004, Chief Paulding was nominated to represent Florida’s Police Chiefs on the Commission for Florida Law Enforcement Accreditation and was subsequently appointed. Chief Paulding brought the International Association of Chiefs of Police New Chiefs Mentorship initiative to the FPCA Board in 2007 and the board endorsed FPCA participation, making Florida the fifth state association to formally partner with the IACP and cross promote each other’s endeavors. FPCA was provided with their own separate chapter in the IACP Police Desk Reference manual.


Commissioner Paulding is an outstanding example of the caliber of professional that volunteers to support the accreditation process in Florida by committing to serve in this important capacity. Congratulations Commissioner Paulding!
The FCAC Standards Review and Interpretations Committee met on June 10th and reviewed 15 submissions, which resulted in the following results/recommendations which were approved by the Commission:

**CORRECTIONS STANDARDS:**

2.05M – This is a new standard. “The agency submits an annual report to the Commission reporting compliance efforts with accreditation standards.”

19.06 M – This standard was approved at the February 2008 Commission meeting adding the words “If the inmate has received a health appraisal within the previous 90 days, a physician or designee shall determine whether a new health appraisal is required.” The verbiage added did not specify that the appraisal must be from the same facility that the inmate is being admitted. The standard now reads, “A written directive requires each inmate be given a health appraisal, including a physical hands-on examination by appropriately trained medical personnel within 14 days of admission. If the inmate has received a health appraisal from the admitting facility within the previous 90 days, a physician or designee shall determine whether a new health appraisal is required. Appraisals shall be on a form approved by the health authority.”

**Standards 19.17 and 20.08** in reference to medication given to inmates transferred or released was tabled until staff submits a change to FMJS.

10 legal system accessibility standards were tabled for further staff research.

**PRETRIAL STANDARDS:**

2.18 M – This is a new pretrial standard. “The agency submits an annual report to the Commission reporting compliance efforts with accreditation standards.

The CFA Standards Review and Interpretations Committee presented five recommendations to the Commission for review. The following changes were approved, and are effective as of June 11, 2008.

3.03M: new standard-requiring an annual CFA report to the Commission.

4.07M: revisions to bullet A, modified to read review process for selecting all types of less lethal weapons for authorized use. Bullet C, modified to read a requirement for an annual documented inspection of less lethal weapons to ensure expiration dates are not exceeded. Also added a compliance key “Inspection documentation 1 for initial and 3 years deep for reaccreditation.”


14.04: revision is modified to read a directive requires that newly appointed agency members receive orientation within a specified time frame in the following areas. The bullets did not change.

36.03M: revision added accreditation manager note only. No change to the standard. “Make sure there is a physical barrier above any drop ceiling that has direct access to the property and evidence storage area. This applies even from within restricted access secure property submission areas when the outer walls are secure.”

The Change Notice in its entirety can be found on our website, www.flaccreditation.org.
Colonel Julie Jones moved to Florida with her family in 1968. Growing up in Broward County, she saw the State of Florida change dramatically to what it is today. After graduating from Florida Atlantic University with a master’s degree in ecology, she joined the Florida Game and Freshwater Fish Commission as a biologist working on the Kissimmee River Project.

The Division of Law Enforcement recruited her in 1983, and she worked her way through four of the five geographical regions and achieved the rank of Captain before being promoted to Regional Director in Lake City in 1997. As Regional Director, she worked directly for the Executive Director’s office and was charged with the oversight of all of the various divisions within the region, as well as serving as a legislative liaison and agency advocate. During her tenure as Regional Director, she maintained her law enforcement standards and attended all of the training offered to the officers of the Division of Law Enforcement.

On July 1, 1999, the Florida Game and Fresh Water Fish Commission merged with the Florida Marine Fisheries Commission to become the Florida Fish and Wildlife Conservation Commission. In August 2002, Colonel Jones became the Director of the Division of Law Enforcement within the Commission. As Director, she is responsible for a division that includes 900 employees, 722 of whom are sworn law enforcement officers, and has a budget of approximately $73 million, making it the largest resource enforcement agency in the nation. On September 6, 2003, Colonel Jones was named Fish and Wildlife Officer of the Year by the Florida Wildlife Federation. She is currently serving as President of the National Association of Law Enforcement Chiefs, and as Secretary for the Southeastern Association of Law Enforcement Chiefs. Colonel Jones was appointed as a Commissioner for CFA in January, 2007.

The Jail Administrator of the Brevard County Sheriff’s Office Jail Complex is Commander Susan M. Jeter, who has over 22 years of experience in Correction Operations.

In 1986, Commander Jeter began her career in Corrections with the Brevard County Sheriff’s Office after leaving the US Army as a Combat Medic. She worked her way up through the ranks to Jail Administrator, overseeing 470 administrators, managers, supervisors and line staff with a current inmate population over 1,800. Other areas of her job experience include SWAT Medic, Correction Response Team Commander, and Accreditation.

Commander Jeter recently supervised the design and construction of direct supervision housing units to include four tents and a Medical/Mental Health Housing Unit valued at $18 million. Utilizing inmate labor during the construction process proved to be a significant cost savings to taxpayers.

Her involvement in community initiatives has played an important part of her life. Some of these programs, which she serves or has served, include Police Athletic League Board of Directors, Florida Assessment Community Treatment Advisory Council, and Mental Health and Community Solutions Board. Commander Jeter was appointed as a Commissioner for FCAC in February, 2008.

Upcoming Accreditation Conferences

October 6 - 10, 2008
PLANTATION INN & GOLF RESORT
9301 W. Fort Island Trail • Crystal River, FL 34429 • 800-632-6262
To Register for the Conference, visit the FLA-PAC website: www.fla-pac.org
Congratulations to The Agencies Accredited and Reaccredited at the Coral Springs Conference!

- Winter Haven Police Department
- Sumter County Sheriff’s Office
- Panama City Police Department
- Fort Walton Beach Police Department
- Fernandina Beach Police Department
- Gulf Breeze Police Department
- St. Johns County Sheriff’s Office
- Palm Beach Police Department
- Davie Police Department
- St. Lucie County Sheriff’s Office

FAQ

Q. I just had my reaccreditation assessment, and the assessors asked for documentation to show proof during the calendar year. I thought proofs were supposed to be from assessment to assessment?

A. That is correct, the proofs in your files should show compliance from your last assessment through your current assessment. That means if your assessment was in July, the proofs for the next reaccreditation cycle would begin immediately, and go through June of next year. Some standards don’t really lend themselves to allowing proofs for a calendar year, so think of it as an “assessment year,” rather than a “calendar year.”

For example: FCAC 3.07M and CFA 7.03 require an annual independent audit of the fiscal activities. If your assessment is in July 2009, you will only be able to show proof of the 2006, 2007, and 2008 annual audits.

FCAC 4.08M and CFA 10.03 discuss the grievance process. For these standards, you would show proof from assessment to assessment. If no grievances were filed, you would have a memo in the file authored by the person responsible for handling grievances stating that no grievance were filed for the reaccreditation period (specific dates).